

**THE MOOSONEE FAMILY RESOURCE CENTRE**  
requires a  
**Full-time/Permanent Outreach Counsellor and Event coordinator**

**Purpose of the position:**

The Outreach Worker will provide counselling to women and children in the communities served who are fleeing family violence or are in crisis. The Worker will also help abused women build stable lives by establishing a network of supports and maintain housing. This position requires a mature, responsible person who is able to lead and respond to sensitive issues and represent Moosonee Family Resource Centre and Hearst, Kapuskasing and Smooth Rock Falls Counselling Services in the community and at public events. The Outreach Worker will develop and offer ongoing group work or individual support sessions for women and children exposed to violence. In addition, she must also have a good understanding of the court system and be able to actively assist women through this process.

**Qualifications:**

- Two-year college diploma in the Human Services field or an equivalent combination of education, training and program related experience;
- Bilingualism (English and Cree) preferred;
- Valid Ontario Driver's License preferred;
- Experience in the methods of group education;
- Ability to lead discussions, conceptualize and communicate effectively;
- Ability to plan, implement, evaluate and report activities conducted;
- Demonstrated ability to perform active listening and to provide support counselling;
- Excellent problem-solving skills and ability to respond appropriately to crisis situations;
- Ability to respond objectively, remain calm and deal with crisis situations;
- Ability to work independently or as part of a team with minimal direction;
- Ability to receive and utilize constructive feedback regarding performance, presentation and relationships with others;
- Required to offer evening services at least one evening per week.

**Job knowledge:**

- Under the direction of the supervisor, the counsellor will provide direct contact services including intake, assessment/screening, individual therapy group work and client telephone contacts;
- Manage and prioritize an active case load with accurate time management;
- Handle crisis inquiries as needed, directing the client to the appropriate resources;
- Refer and make other contacts on client's behalf as required (hospital, police, family and children services, courts, housing, etc.);
- Accompany women to appointments which may include but are not limited to court, police station, lawyer's office, Ontario Works, schools, and Housing Organizations;
- Participate in staff training, public education, staff meetings, planning and problem resolution;
- Prepare for regular supervisory sessions by identifying cases needed for review and areas for potential growth;
- Work flexible hours on weekends and evenings, when required, to facilitate community presentations, training, program coverage and emergency shift work;

- Comply with all pertinent clinical and administrative policies and procedures, as per the agency approved manuals;
- Upholds the values and policies of Hearst, Kapuskasing and Smooth rock Falls Counselling Services;
- Perform other related tasks as assigned by the supervisor.

Interested applicants are invited to submit their resumes on or before July 5, 2021  
to:

Mr. Steve Fillion, MSW  
Executive Director  
Hearst - Kapuskasing- Smooth Rock Falls  
Counselling Services  
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We would like to thank in advance all applicants but only those selected for an interview will be contacted.